



May 2024

Dear Parent/Carer,

I am delighted to inform you that we will be holding a one day teambuilding event for our new year 7 students on 30th September and 1st October 2024 at Essex Outdoors, Mersea Island, Essex. We will be taking half of the year group on each day and we will confirm which day your child will be going nearer the time.

Students will take part in a programme of activities where they will develop employability skills and get to know students from their form group and their half of the year. I am sure you will agree that this will give them a good start to their life at The Appleton School and is an excellent opportunity for them to make new friends.

The cost of this trip is £47.50 per student which includes transport and all activities. If you would like your child to take part please make the necessary payment via your Parentmail account, which can be made in instalments and complete the online parental consent form via your Edulink account (details included in your welcome pack). Alternatively, you can print and complete the attached paper copy and return it on the Welcome Evening on 13th June or send it into school in an envelope marked for my attention by Monday 1st July 2024. Please note that we need to confirm final numbers with Essex Outdoors by this date, therefore, we cannot guarantee your child a place if the payment and consent form is received after 1st July.

If your child is in receipt of **Free School Meals**, the School is able to obtain funding for the full cost. Your entitlement to this will be confirmed with your child's Primary School. Please indicate on the parental consent form if your child is eligible.

Normal lessons will take place in school for any students who do not choose to take part in the trip. If you have any queries please do not hesitate to contact me on the above telephone number.

Yours sincerely,

Mrs Kate Palmer

Careers and Employability Manager

Headteacher: Sarah Cox, BA (Hons)

Croft Road, Benfleet, Essex, SS7 5RN **Tel:** 01268 794215

Email: info@theappletonschool.org **Website:** www.theappletonschool.org



PARENTAL CONSENT & MEDICAL FORM FOR EDUCATIONAL VISITS

Details of Visit to:	Date of Visit:
Student Full Legal Name:	Form:
Date of Birth:	Passport No. (Required Y/N)
Does the above person:	
> Have a medical condition requiring medical treatment or medication?	Y/N
> Have an allergy to certain medications?	Y/N
> Is he/she able to administer his/her own medication?	Y/N
Please give details of medical conditions/treatments or allergies to medication below:	
Has he/she received a tetanus injection in the last 5 years?	Y/N
Has he/she been in contact with any contagious or infectious disease or suffered from anything in the last four weeks that may become contagious or infectious? If yes, give details:	Y/N
Does he/she have any special dietary requirements?	Y/N
If yes, give details:	

SWIMMING ABILITY (if applicable to visit)	
I confirm that	is / is not* water confident and able to swim 25 metres.
*(Delete as applicable)	
CYCLE ABILITY (if applicable to visit)	
I confirm that	can/cannot* ride a bike competently.
*(Delete as applicable)	



EMERGENCY CONTACT INFORMATION

	MAIN	ALTERNATIVE
Name: Relationship: Address: Telephone No: Day: Evening: Other:		

FAMILY DOCTOR DETAILS

Name:
Address:

Telephone Number:

DECLARATION: I have received and understood the details of the visit. I agree that (full name of student):

- > can participate in the visit and activities described;
- > can be transported in the arranged vehicles for the visit;
- > may be photographed whilst participating in the activities described; > is in good health and fit to participate in the activities described; > can receive medical treatment as necessary.

I agree that The Appleton School can use photographs taken during this activity for internal publication: Y / N

I agree that The Appleton School can use photographs taken during this activity for external publication: Y / N

My child is currently eligible for Free School Meals: Y / N

I undertake to inform the trip organiser as soon as possible of any changes in medical circumstances. I acknowledge the need for the student named above to behave responsibly and agree to the establishments procedures in this respect.

Signed:	Name in Capitals:
Relationship:	Date:



The Appleton School



For UK travel the school has a Risk Protection Arrangement underwritten by the Department for Education. You are welcome to see a copy of this document if required.

For overseas travel this will either be covered by the school's own insurance or arranged by the tour operator.

The declaration on this form must be signed by someone with parental responsibility for the student.

**THIS FORM OR A COPY MUST BE TAKEN BY THE TRIP ORGANISER ON THE VISIT.
A COPY SHOULD BE RETAINED BY THE SCHOOL CONTACT.**