



The Appleton School

16-19 Bursary Fund Application 2023-24

Student's Details (please print)

Surname: _____ First Name: _____

Student Email: _____

Date of Birth: ____/____/____

Address: _____ Postcode: _____

Home telephone no. _____ Student mobile no. _____

Student's Bank Details

Name of Account Holder _____

Name of Bank _____ Account Number _____

Sort Code _____ - _____ - _____ Roll Number (if applicable)

Bursary Applied for (tick one box only)

Level 1* For students in care, care leavers, students receiving income support **in their own right** and disabled students receiving both Employment Support Allowance and Disability Living Allowance **in their own right**. Please state what the identifiable financial needs are, e.g. Textbook, transport, equipment, curriculum trips, meals etc.
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Level 2 For students who are currently in receipt of Free School Meals. Please state what the identifiable financial needs are, e.g. Textbook, transport, equipment, curriculum trips, meals etc.
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Level 3* Students who live in a household where the gross annual household income is less than £30,000. Please state what the identifiable financial needs are, e.g. Textbook, transport, equipment, curriculum trips, meals etc.
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Level 4 For students who have previously be in receipt of Free School Meals.
Please state what the identifiable financial needs are, e.g. Textbook, transport, equipment,
curriculum trips, meals etc.
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* Please note evidence for Level 1 and Level 3 must be supplied to support your application. If no evidence is
appended the application will be refused automatically.

Please read and sign the declaration and return it with the application, finance information and documentary evidence in a sealed envelope to the Finance Office marked 'Bursary Application'

If requested the evidence will be returned by post to the parent/carer after the application has been assessed.

Declaration by student and parent/carer

I agree to my application being scrutinised by the Bursary Committee, whose decision is final and not subject to any appeals process.

I understand that if I do not behave well, fail to adhere to the Sixth Form contract/code or my attendance is poor then my Bursary payment may be withdrawn without notice.

I confirm that, for Level 1, 2, 3 and 4 Bursaries, no other income or financial support is available from another household to support the student.

If I leave the Sixth Form at any time within 4 weeks of a Bursary being awarded/paid, then I will repay the funds given to me.

I confirm that the information I have given is, to my knowledge true and correct and The Appleton School may seek to confirm any details I have given. I am aware that giving false or incomplete information that leads to an incorrect payment may result in future payments being stopped and any incorrectly paid funds being recovered.

I understand there will be a delay in any funds being released if the application form has not been correctly completed or appropriate evidence of income has not been supplied.

Data Protection Act:

I understand that:

The data contained on this form and enclosed financial evidence will be held on file for seven years and that The Appleton School may make enquiries about the validity of the information provided on this form from other central and/or local government bodies, as deemed appropriate by the school. The school is a data controller under the **General Data Protection Regulation (GDPR)**. For more information on how your data is used please see the Privacy Notice on the school website at www.theappletonschool.org.

I hereby consent to the disclosure of any information sought in accordance with the application for the purposes of the Data Protection Act 1998.

The school has a duty to protect the public funds it administers and to this end may use the information provided on this form within this Authority for the prevention and detection of fraud. It may also share this information with other bodies administering public funds solely for these purposes.

Student signature:

Date:

Print Name:

Parent/Carer signature:

Date:

Print Name:

Financial Information - Only required if applying for Level 3 Bursary

All household income* must be declared – N/A must be written if you do not receive this credit/allowance

Please include evidence with application (3 recent monthly award statements)

Universal Credit	per month
Child Tax Credit	per month
Work Tax Credit	per month
Income Support	per month
Housing Allowance	per month
Jobseekers Allowance	per month
Pension Guarantee Credit	per month
Council Tax Benefit	per month
Child Benefit	per month
Income Related Employment & support Allowance	per month
Other Allowance (please specify)	per month
Basic Salary	per month
Total Household Income	per month

Total Annual Income (Total Monthly x 12)..... per year

*Household income – Income for all adults living in the property – Step-parents, carers, partners and co-habitors

Please tick if you wish the evidence to be returned:

Parent/Carer Details

Surname: _____ **First Name:** _____

Email: _____

Address: _____ **Postcode:** _____

Home telephone no. _____ **Mobile no.** _____